

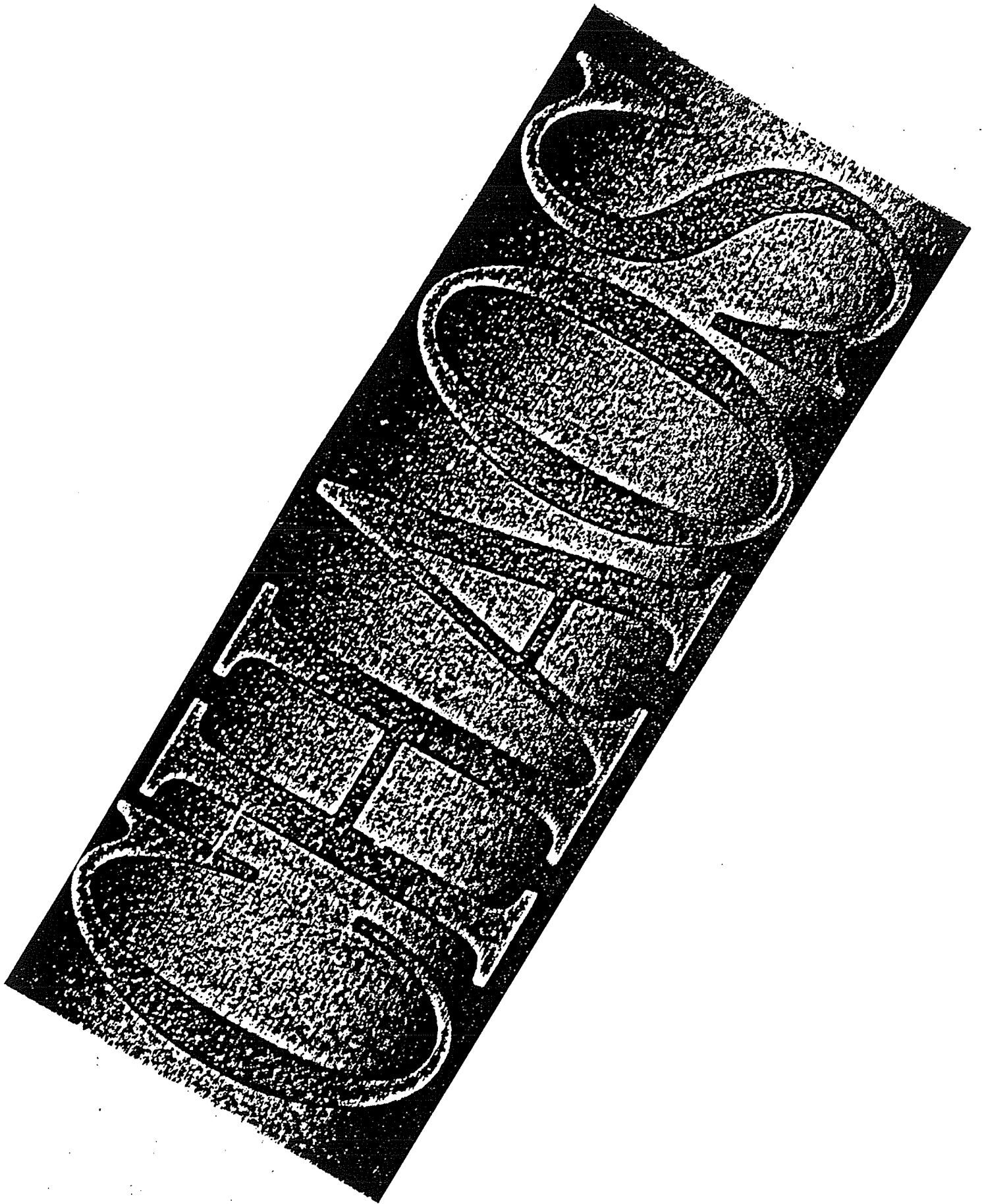
MUNICIPAL EMERGENCY MANAGEMENT

PLANS

Emergency
Preparedness
Conference

1994

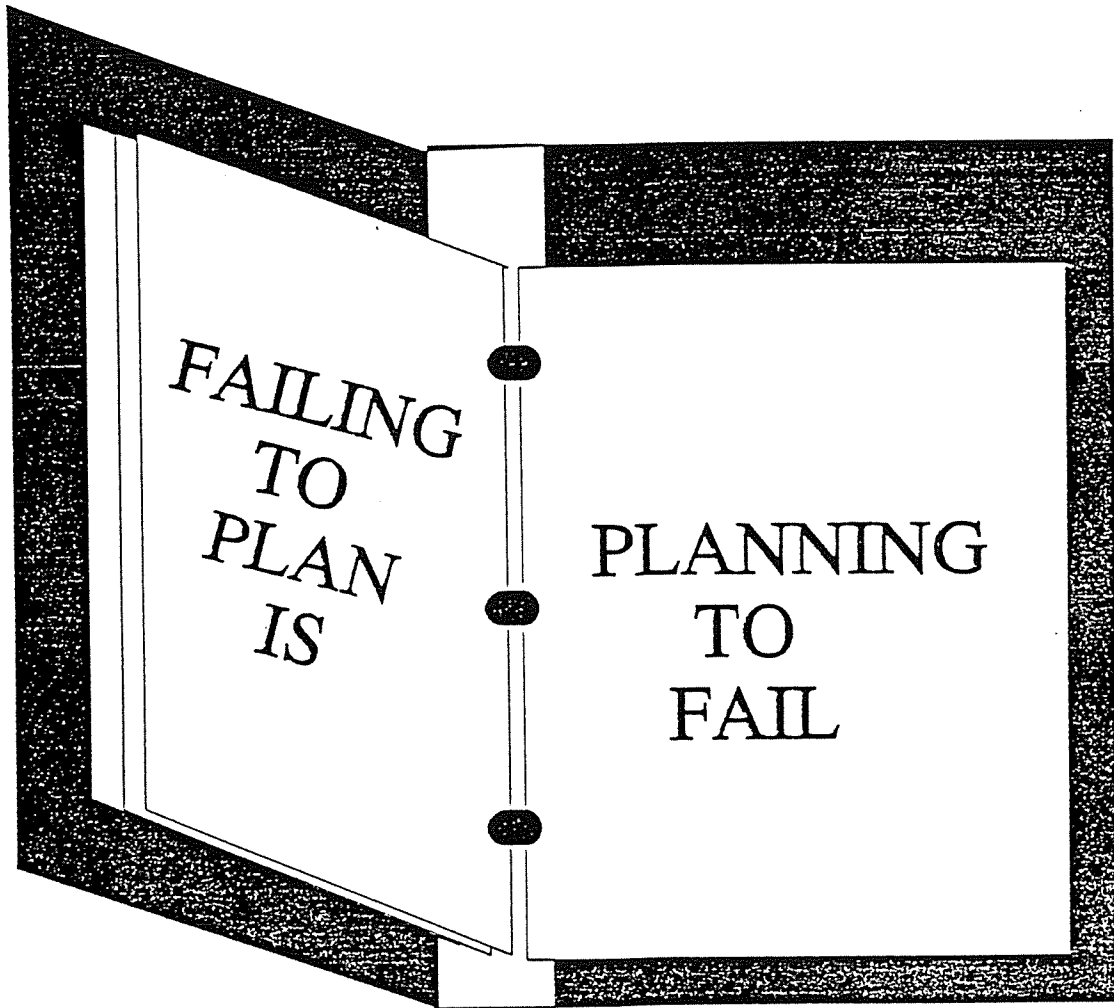
ROBIN GARDNER



COMPLETELY

THE CHALLENGE

WHY PLAN?



EMERGENCY PLANS

1. Four Cornerstones of
Emergency Management:
Prevention
Preparedness
Response
Recovery
2. Three Fields:
Administration
Action
Background

3. One Benchmark:

Hazards

Three Components:

Natural

Manmade

Combinations

4. Plan Objectives:

Protection of

Life

Property

Environment

Economy

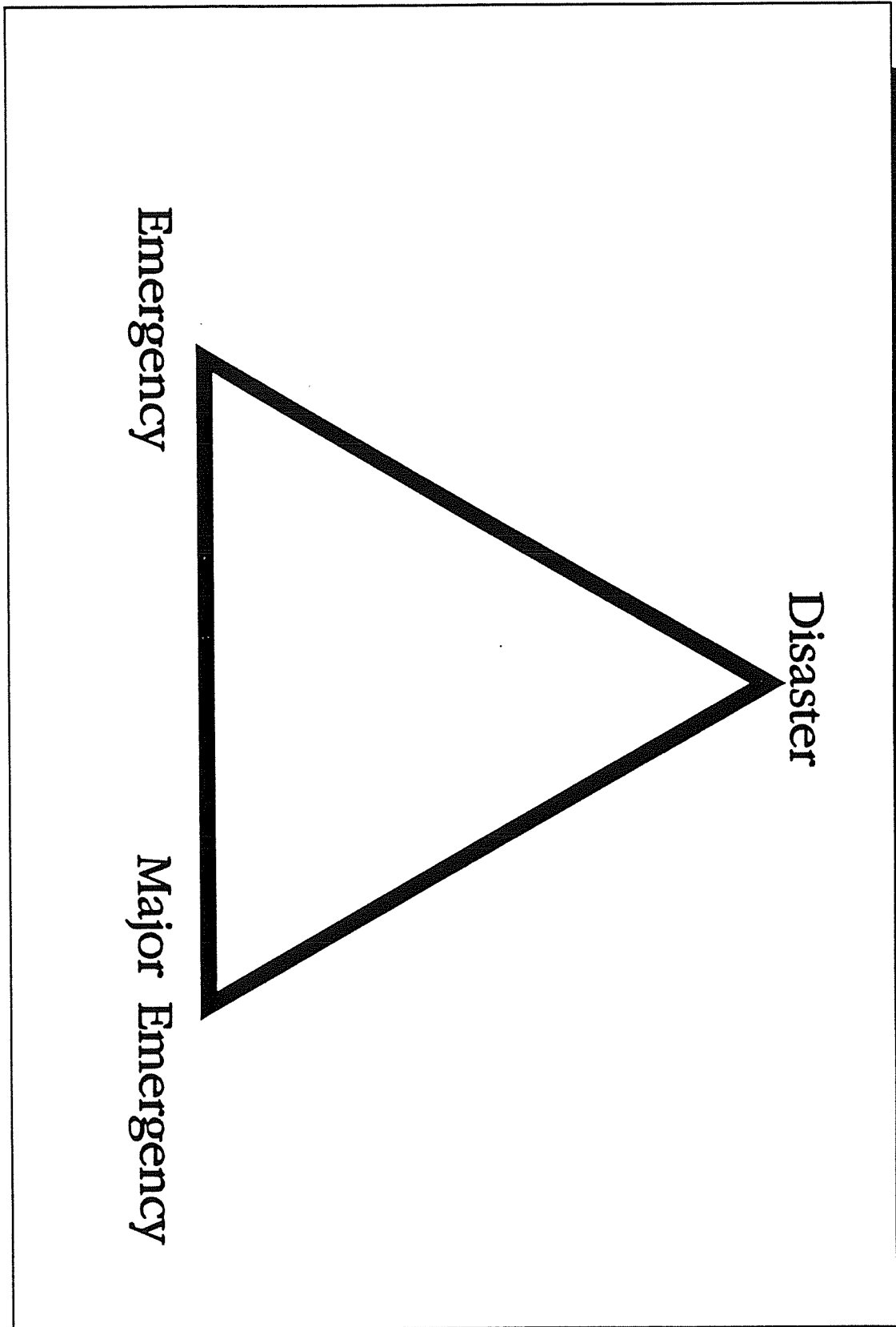
5. Plan Format:
- Activation
 - Action
 - Roles
 - Responsibilities
 - Resources

Annexes
Appendices

6. Pre-Plans:
- Negate - Conflict
 - Confusion
 - Coercion

AN EMERGENCY PLAN

Is defined as:



Emergency

Disaster

Major Emergency

MUNICIPAL EMERGENCY PLANNING

If properly engineered, the emergency planning process is the heart of a community's local effort that should pump life, support and enthusiasm into emergency management throughout the community. At some point in this process, someone must reduce the gathered information, commitments, responsibilities and promises to writing. Writing the community's emergency plan is not merely a task to be done, and once done, an effort to be shelved until disaster strikes. The plan is a working document. It is the legal embodiment of all the commitments that people, agencies and organizations have made within the community's emergency planning process. The plan and annexes record the community's memory of what is to be done. It also is the basis for testing and evaluation that should constantly improve upon what the community knows it must do to manage the impact of disaster.

Why plan for emergencies?

1. To introduce order to the chaos and furore accompanying the initial hours of any disaster.
2. To provide key personnel with ongoing information, guidelines and technical data during actual emergency/disaster operations.
3. to identify all resources that could be needed, noting their capabilities.
4. To become aware of specific emergencies/disasters that could occur.
5. To eliminate inefficiency and provide an orientation/guide for new personnel.
6. To allow for change and update through a review of policy and procedure.
7. To prevent overlooking something during actual events.
8. To establish a chain of command with assigned responsibilities an tasks.
9. To establish the need and direction for training.
10. To establish a common bond before an incident, that "gets everyone singing off the same sheet of music".
11. To provide guidance for future decisions to solve response problems.
12. To establish a means to gather and disseminate emergency public information.
13. To provide a common terminology.
14. To provide a basis for emergency preparedness education/information.

INTERPRETATION

ACT

"Act" means the Emergency Program Act. S.B.C. 1993, C.41

EMERGENCY

"emergency" means a present or imminent event that

- (a) is caused by accident, fire, explosion or technical failure or by the forces of nature, and
- (b) requires prompt coordination of action or special regulation of persons or property to protect the health, safety or welfare of people or to limit damage to property.

DISASTER

"disaster" means a calamity that

- (a) is caused by accident, fire, explosion or technical failure or by the forces of nature, and
- (b) has resulted in serious harm to the health, safety or welfare of people, or in widespread damage to property.

THE BRANDON PLAN
PART V: ALERTING, COMMUNICATIONS, PROCEDURES

This part contains information common to each of the response plans as well as information that will require periodic updating.

ANNEXES

- A Emergency Operations Centre
- B Emergency Alert System
- C Emergency Communications Network
- D Evacuation, Reception and Re-Entry
- E Alerting/Operations Instructions
- F Emergency Telephone Lists
- G Emergency Appointments



Emergency Preparedness
Canada

Protection civile
Canada

Municipal Emergency Response Plan



Canada

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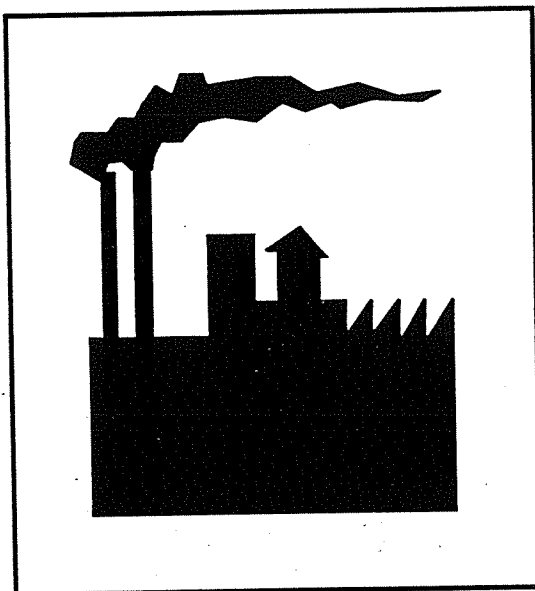
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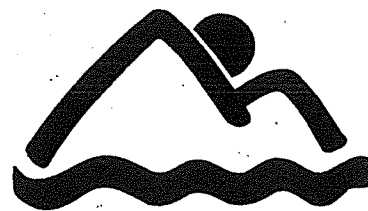
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Guidelines for Industry Emergency Response Contingency Plans



March 1992



**British Columbia
Handle with care**

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British
Columbia
**Earthquake
Response
Plan**



Province of British Columbia



*Provincial
Emergency
Program*

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Preparing
~~~~~  
**for**  
~~~~~  
Business
~~~~~  
**Recovery**  
~~~~~  
after a

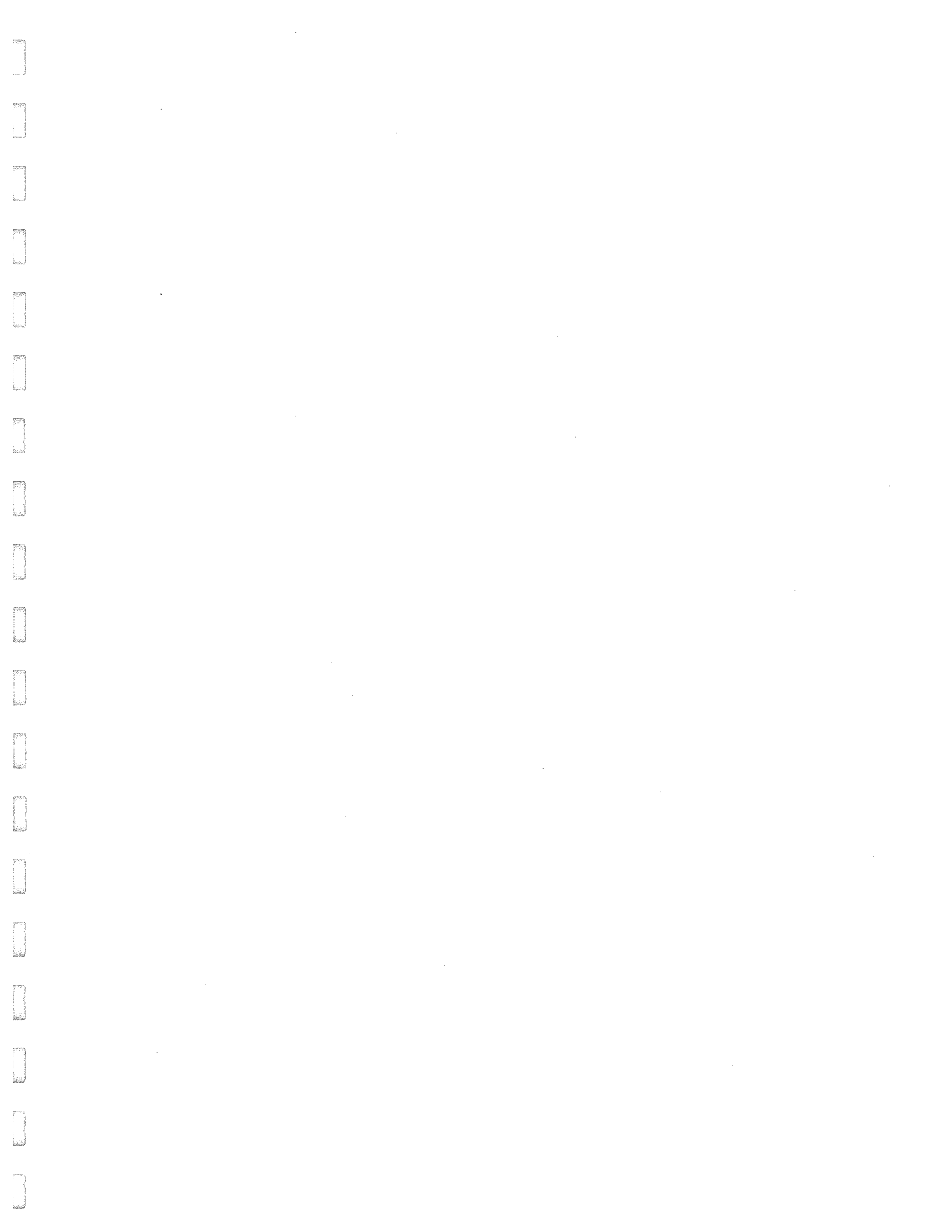


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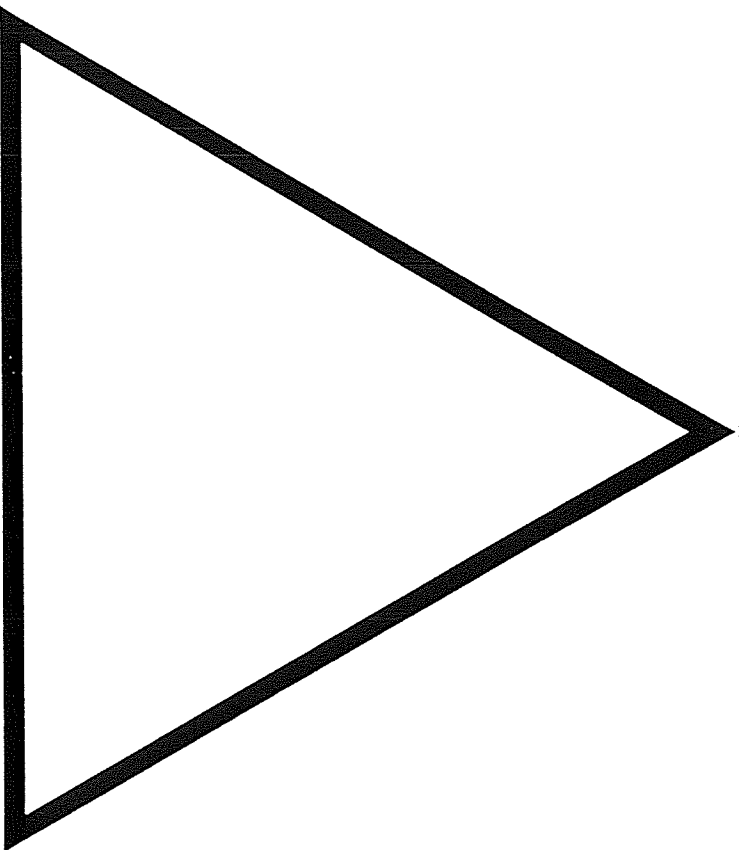
- A: Earthquake induced stress
- B: Impact of October 17, 1989 Earthquake on business
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- D: Geofacts: earthquakes in southwest British Columbia
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Skill Aquisition

Education

Training



PROGRAMS

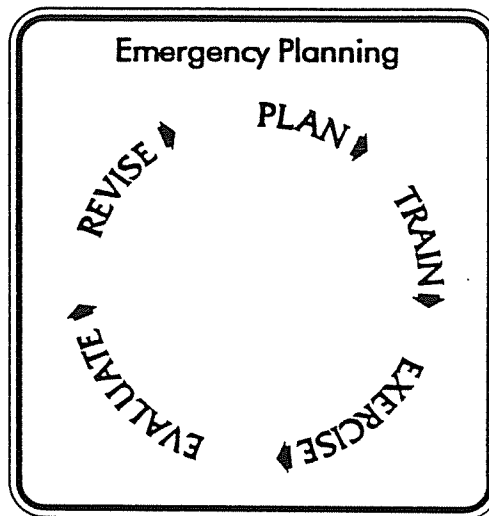
PLANS

PUBLICATIONS

PUBLICITY

Exercising

NO PLAN IS COMPLETE UNLESS LEARNED AND TESTED



Exercises must meet the unique needs of your community, industry or agency. They should be tailored to fit your individual situation. They must be responsive to your specific objectives, to your hazards and risks and to your emergency response capabilities. Emergency exercises are not one-shot deals. They are part of your jurisdiction's, agency's, business's, and families' commitment to improving your overall emergency readiness.

The five elements of an emergency exercise program are:

1. *Orientation Seminars*
2. *Drills*
3. *Tabletop Exercises*
4. *Functional Exercises*
5. *Full-Scale Exercises*

REMEMBER YOUR PLAN IS A LIVING DOCUMENT.
DON'T LET IT DIE ON A SHELF

RIP

THE
PLAN



EMERGENCY
RESPONSE
MANAGEMENT
CONSULTING



Public Works
Canada

Travaux publics
Canada

BRANDON EMERGENCY MANAGEMENT PLAN

A model for
**Comprehensive
Emergency
Management**

City of Brandon
Manitoba

Canada

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Part IV
**Radiation Incident
Emergency Response
Plan**

**THE BRANDON PLAN
PART IV: RADIATION INCIDENT
EMERGENCY RESPONSE PLAN
(Major headings only)**

SITUATION

AIM

AUTHORITY

EXECUTION

- Concept for Implementation
- Responsibilities
- Action Plan
- Coordinating Arrangements

SERVICE SUPPORT

- Support Plan Outline
- Health & Welfare Services
- Materiel & Services
- Reports & Records
- Operations Review

COMMAND & COMMUNICATIONS

- Principal Command Appointments
- Location of ERCG and EOC
- Emergency Communications Network

PUBLIC INFORMATION

- Authorized Spokespersons
- Public Information
- Roles & Responsibilities

ANNEXES

- A Responsibilities in Emergency Operations Concerning Radiation Incidents
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Part V
**Alerting,
Communications,
Procedures**

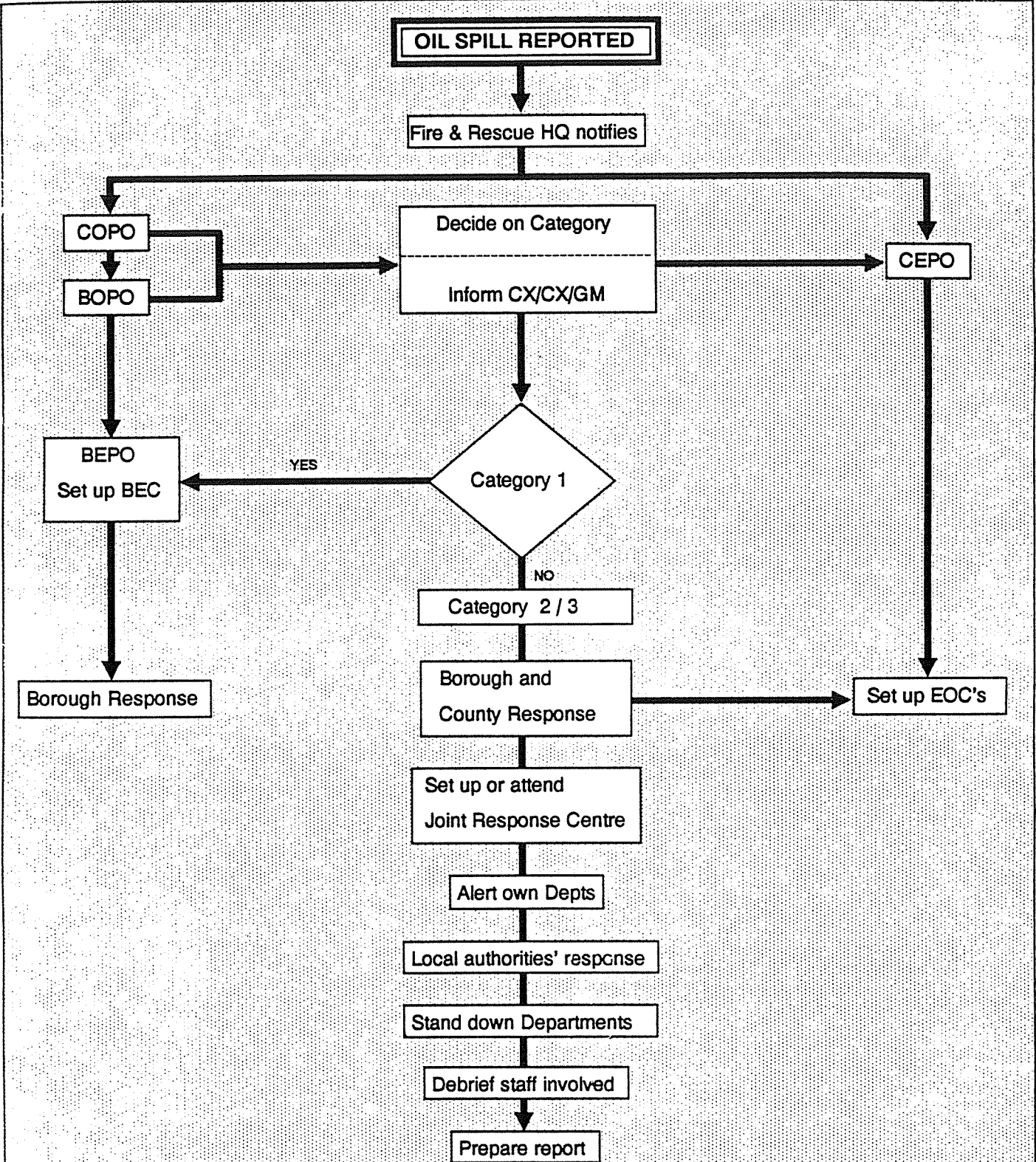
ISLE OF WIGHT EMERGENCY PLAN



ACTIVATION

Issued by:
County Emergency Planning Officer
County Hall
Newport
Isle of Wight, PO30 1UD
Tel (0983) 823111

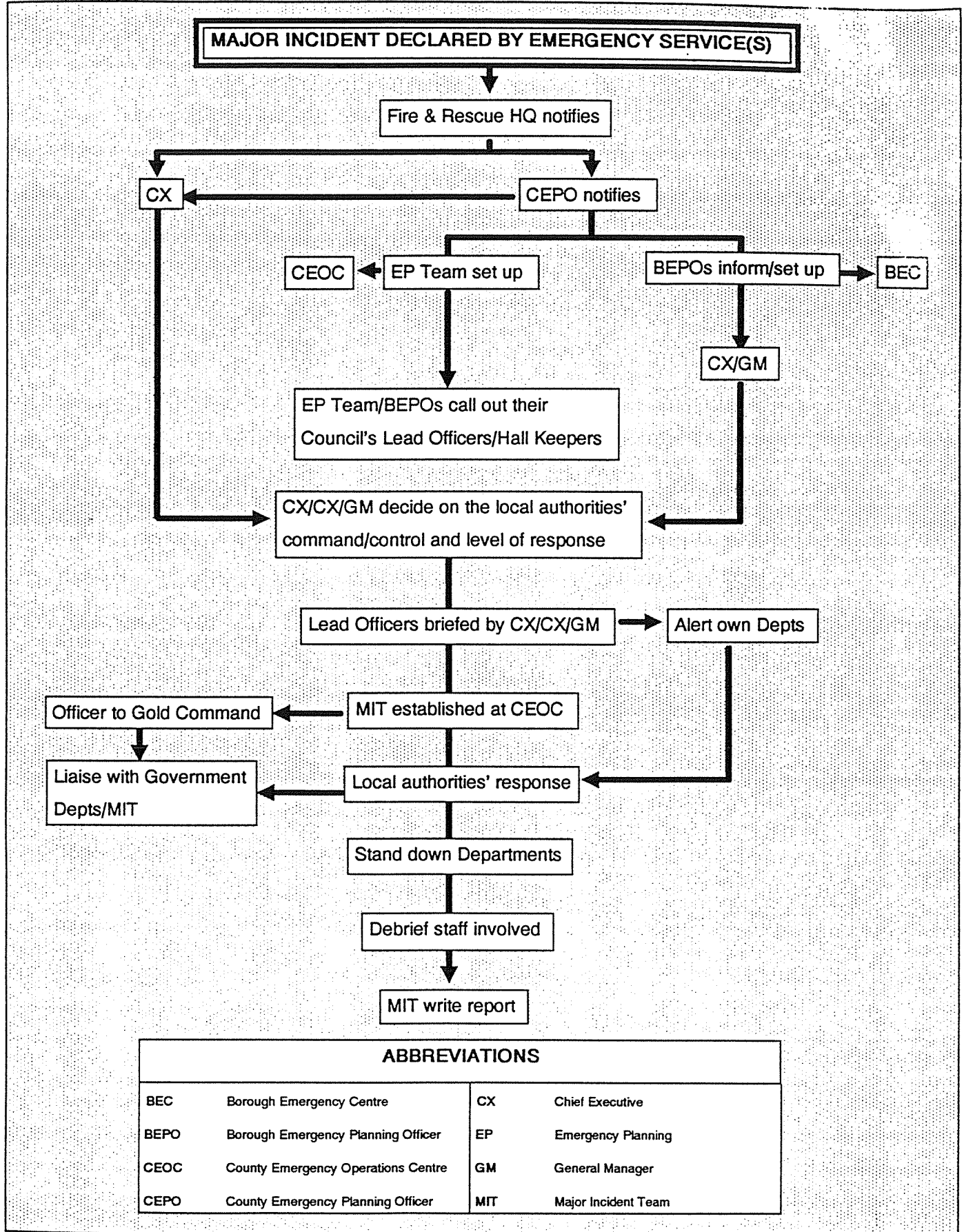
LOCAL AUTHORITIES' RESPONSE : OIL



ABBREVIATIONS

| | | | |
|------|------------------------------------|------|------------------------------|
| BEC | Borough Emergency Centre | COPO | County Oil Pollution Officer |
| BEPO | Borough Emergency Planning Officer | CX | Chief Executive |
| BOPO | Borough Oil Pollution Officer | EOC | Emergency Operations Centre |
| CEPO | County Emergency Planning Officer | GM | General Manager |

LOCAL AUTHORITIES' RESPONSE: MAJOR INCIDENT



ABBREVIATIONS

| | | | |
|------|------------------------------------|-----|---------------------|
| BEC | Borough Emergency Centre | CX | Chief Executive |
| BEPO | Borough Emergency Planning Officer | EP | Emergency Planning |
| CEOC | County Emergency Operations Centre | GM | General Manager |
| CEPO | County Emergency Planning Officer | MIT | Major Incident Team |

ISLE OF WIGHT EMERGENCY PLAN



ACTION

Issued by:
County Emergency Planning Officer
County Hall
Newport
Isle of Wight, PO30 1UD
Tel (0983) 823111

COUNTY OIL POLLUTION OFFICER'S CHECKLIST

NO DISPERSANTS TO BE USED WITHOUT PRIOR CONSULTATION AND AGREEMENT WITH THE MINISTRY OF AGRICULTURE FISHERIES & FOOD AND ENGLISH NATURE

Tick when done

OUT OF OFFICE HOURS

- Inform your partner of the situation and give a contact number
- Bring with you: identity card, warm clothing, waterproofs, toiletries, medication etc

ACTION/TASK

- Begin a log
- Liaise with Borough Oil Pollution Officer to establish Category and to ensure co-ordination of response and arrangements for
 - i coastal reconnaissance and collection of information
 - ii warning notices (held by the Boroughs)
 - iii sampling
- Inform County Emergency Planning Officer of Category
- Liaise with County Waste Disposal Officer
- Liaise with HM Coastguard
- Liaise with Marine Pollution Control Unit and, if appropriate, set up or attend a Joint Response Centre
- If appropriate, form a local advisory group
- Co-ordinate
 - i information and action
 - ii distribution of pollution reports
 - iii briefings and conferences
 - iv collation and dispatch of samples
- Liaise with County Secretary & Solicitor and County Treasurer
- Determine appropriate time for declaration of 'stand-down' from the emergency situation
- Arrange a debrief
- Prepare report

CONSIDER

- LEGAL: Responsibility/accountability - consult County Secretary & Solicitor
- Contracts - review/renegotiate as necessary
- POLITICAL: Elected Members must be involved
- GENERAL: Action and Activation Packs - They are there to help you
- Assistance - EP Team/County/Borough/Central Government
- Your role is policy and co-ordination
- Normal services must also continue
- Chain of succession - you must get rest!

SUMMARY OF CONTACTS INDEXED ON TASK

ERS

HOME

Contact telephone numbers can be found in the BT directory, or alternatively through the Emergency Planning Team.

3867

874568

298902

525366

760790

0077

1393

3336

25901

62875

54865

2315

1648

3334

3265

TASK

CONTACT

ACCESS ROUTES

(designation/clearance/repair of roads/notification to 999 Services)

COUNTY SURVEYOR

ACCOMMODATION - TEMPORARY

In excess of Borough resources

Co-ordination/liaison

BEPO (MBC/SWBC)

CEPO

SOCIAL SERVICES

AGRICULTURE, FISHERIES & FOOD

Contamination

MAFF/CEPO/TRADING

STANDARDS

ANIMAL/PET CARE AND WELFARE

RSPCA

ANIMAL DISEASES

(Rabies/Anthrax/Foot & Mouth)

~~COUNTY~~ ANIMAL HEALTH

INSPECTOR (Trading

Standards)

ANIMAL SLAUGHTER

ENVIRONMENTAL HEALTH

(MBC/SWBC)

ARTWORK/PRINTING

CEPO

BOROUGH EMERGENCY CENTRES

See Support Pack

BEPO (MBC/SWBC)

BEDDING

CEPO

BURIAL OF UNCLAIMED BODIES

ENVIRONMENTAL HEALTH

(MBC/SWBC)

THE CORPORATION OF DELTA

COMMUNITY EMERGENCY PLAN

For

CIVIL EMERGENCY OR DISASTER

RESPONSE and RECOVERY

OCTOBER 1993

DELTA EMERGENCY PLAN

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PROVINCIAL CROWN COMPANIES RESPONSIBILITIES & FUNCTIONS

- B. C. Ferries -

Role:

The Corporation provides passenger and vehicle transportation from Tsawwassen Terminal to Swartz Bay on Vancouver Island, Nanaimo and the Gulf Islands. All types of vehicles are carried including coaches and large commercial vehicles.

Responsibilities:

1. To manage traffic in the terminal area.
2. To load and unload traffic from ferries.
3. To maintain organized parking in the Terminal area.
4. To maintain minimum but essential first emergency response to fire and injury events immediately supplemented by response from Delta.
5. To inform the municipality immediately of any emergency situation.

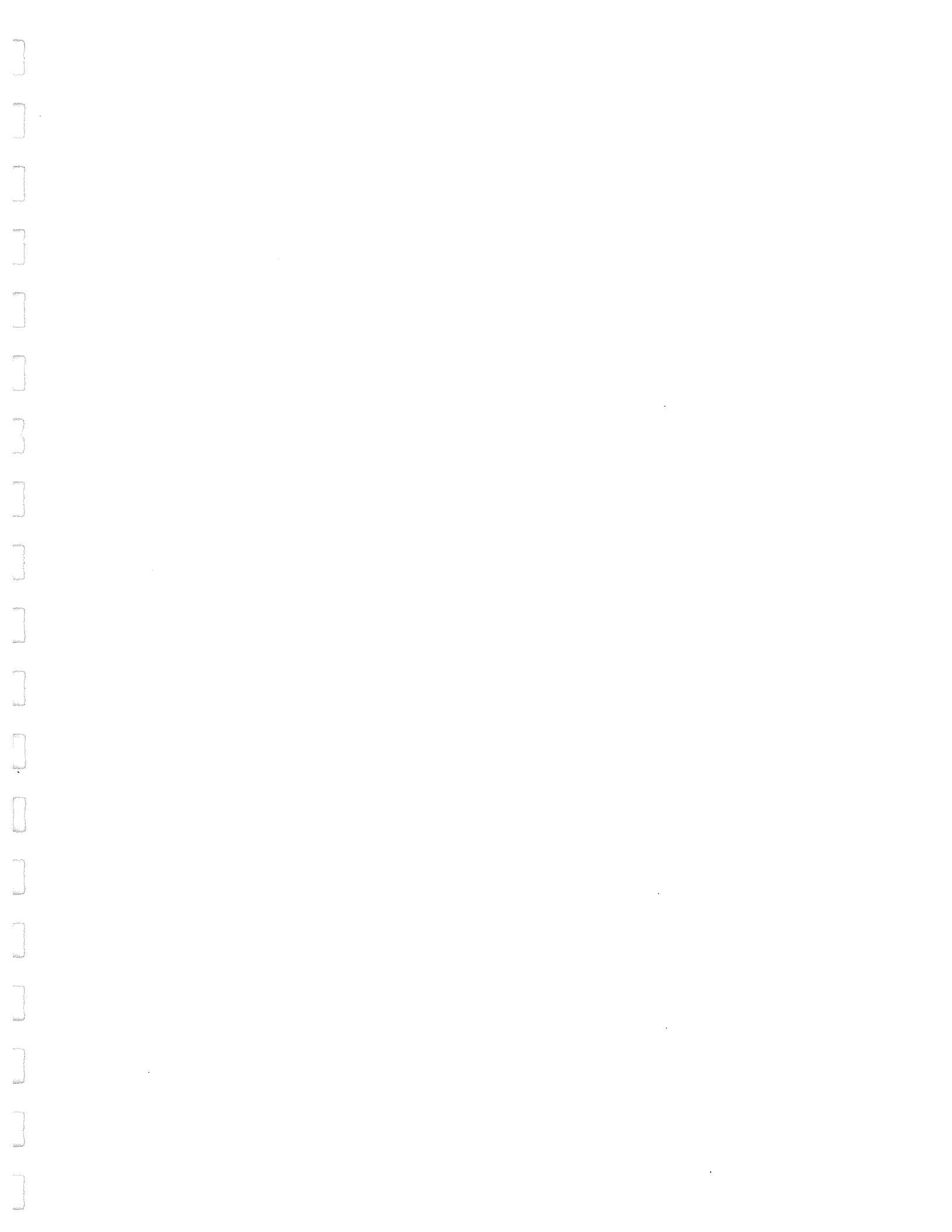
Note: The Ferry Corporation maintains a ferry dock immediately north of the Deas Tunnel.

Emergency Activation Procedure:

| | | | | |
|---------------------------|-----|---------------|-------|---------------------|
| General Manager | Day | 381-1401 | Night | 727-3692 |
| Assistant General Manager | Day | 381-1301 | Night | 598-6316 |
| Emergency Manager (Tsaww) | Day | 943-9331 | Night | 943-5099 |
| Tower (Tsaww) | Day | 943-9331-3104 | Night | 389-1502 (Victoria) |
| | Day | 943-933-3105 | | |

RECOVERY PLANS

Have what objective?



CONTINUITY OF GOVERNMENT

ELECTED OFFICIALS

ADMINISTRATIVE DEPARTMENTS

OPERATIONAL DEPARTMENTS

CLAIMS PROCESSING

AUTHORIZE PROJECTS

CAPTURE COSTS

PROVIDE AUDIT TRAIL

PHASES OF RECOVERY PLANNING

Charles Eadie

Immediate Recovery

1. Business Survival

- Inventory recovery
- Cleanup — reopening of damaged areas
- Create temporary space for displaced merchants
- Retain familiar shopping habits and patterns

2. Adding Resources

- Grant applications
- State legislation (e.g., sales tax relief, redevelopment, enabling legislation)
- New legal revenues (sales tax measures)

3. Adding Governmental Capacity/Function

- Establish recovery planning capacity
- Hire, assign staff
- Create new internal relationships
- Expedite approval process
- Set up to receive and process offers of assistance

Long-Term Recovery

Phase I — Gearing Up/Sorting Out

1. Defining the issues
2. Understanding new roles (private & public)
3. Creating capacity
 - Vision Santa Cruz
 - Redevelopment Agency/districts
4. Discovering/informing
 - Urban design framework
 - Economic study
5. Immediate forays
 - First Principles
 - Zoning matters
6. Living with shock, euphoria and political disequilibrium
7. Tentative agreements/initial work program
8. Engaging the public

9. Engaging the bureaucracy
10. Processing early development
11. Providing assistance

Phase II Planning the Plan

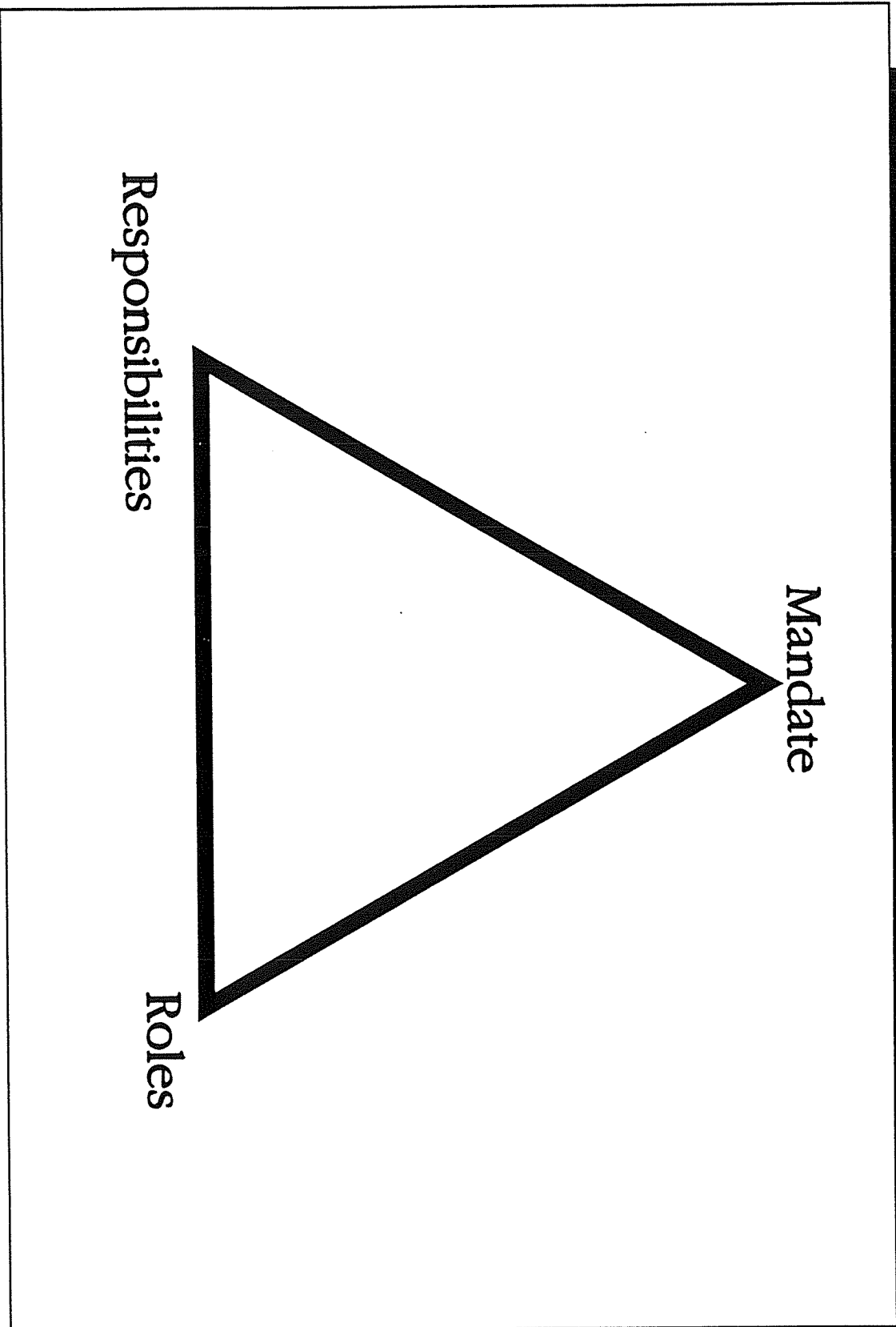
1. Dealing with complexity (learning from Phase I)
2. Regaining political equilibrium
3. Redefining the work program
4. Organizing the bureaucracy
5. Arranging the process — understanding interests
6. Getting resources
7. Selecting consultants
8. Providing assistance

Phase III Formulating the Plan

1. Engaging stakeholders, special interests, and public
2. Testing ideas
3. Finding consensus
4. Moving into the details
5. Incorporating various inputs (ancillary studies)
6. Reviewing development concurrent with planning
7. Completing legal/procedural requirements (EIR, etc.)
8. Understanding implementation
9. Pursuing new opportunities

MUNICIPAL EMERGENCY MANAGEMENT PROGRAMS CONT'D.

14. Training & Education Program
15. Exercise Program
16. Recognition Program
17. Supplies Program
18. EOC Program
19. Research & Development Program
20. Non-structural Hazards Program
21. Partnership Program



MANDATE

AUTHORITY FOR PLAN

AUTHORITY FOR PLAYERS

LOCAL STATES OF EMERGENCY

POWERS DELEGATED

MUNICIPAL APPROVED POLICY

THE CORPORATION OF DELTA

"EMERGENCY PROGRAM BYLAW NO.5160, 1993"

- A. WHEREAS the Municipal Council is required to prepare a local emergency plan respecting preparation for response to and recovery from "emergencies" and "disasters"
- B. AND WHEREAS the Municipal Council of The Corporation of Delta wishes to provide a comprehensive program of emergency management which will address natural and manmade hazards including the preservation of life, property, local economy and the environment in a four program approach addressing prevention, preparedness, response and recovery and, to provide for continuity of Government and the preservation of life and property through a coordinated response by elected officials, municipal departments, volunteer services and outside agencies in the event of a emergency or disaster.

NOW THEREFORE the Council of The Corporation of Delta, in an open meeting assembled, ENACTS AS FOLLOWS:

SECTION 1 - CITATION

- 1.1 This Bylaw may be cited as the "Emergency Program Bylaw No. 5160, 1993".

SECTION 2 - INTERPRETATION

- 2.1 In this bylaw unless the context requires:

- (a) "building" means any structure used or intended for supporting or sheltering any use or occupancy;
- (b) "declaration of a state of local emergency" means a bylaw or resolution of the "local authority" or an "order" of its "Mayor" that an "emergency" or "disaster" exists or is imminent, pursuant to Section 12(1) of the Emergency Program Act, S.B.C. 1993 c.41;
- (c) "Delta emergency program" means the organization, plans and procedures established within the "municipality" for combating "emergencies" and "disasters";
- (d) "disaster" means a calamity that
- i) is caused by accident, fire, explosion or technical failure or by the forces of nature, and
 - ii) has resulted in serious harm to the health, safety or welfare of people, or in widespread damage to property.

- (e) "emergency" means a present or imminent event that
 - i) is caused by accident, fire, explosion or technical failure or by the forces of nature, and
 - ii) requires prompt coordination of action or special regulation of persons or property to protect the health, safety or welfare of people or to limit damage to property.
- (f) "emergency management" means an organized strategy and program consisting of prevention, preparedness, response and recovery;
- (g) "Emergency Social Services Director" means that person so appointed by the "local authority";
- (h) "emergency program office" means the department within The Corporation of Delta that coordinates the planning and development of the Municipal Emergency Program;
- (i) "local authority" means Delta municipal council;
- (j) "Mayor" means the person elected as mayor of The Corporation of Delta, and includes the person designated as acting mayor at the relevant time if the mayor is absent, ill or otherwise unable to carry out or exercise her/his duties and powers;
- (k) "Municipal Emergency Planning Coordinator" means that person so appointed by the "local authority";
- (l) "Municipality" means all of the area within the boundaries of the Municipality of Delta;
- (m) "order" means a written statement or instruction, bearing the printed name and title of the issuer and the date of the issuance.
- (n) "Municipal Public Information Officer" means that person so appointed by the "local authority".

2.2 This Bylaw shall be construed in accordance with the principals contained in, and shall be subject to, the Emergency Program Act S.B.C. 1993 chapter 41 the "Act", and all Regulations made thereunder.

SECTION 3 - ADMINISTRATION

3.1 The "local authority" shall appoint a "Municipal Emergency Planning Coordinator", and designate the reporting structure.

3.2 There shall be an Emergency Planning Committee which will meet not less than every six months with a Councillor who has been appointed by the "local authority" as chairperson. The committee will consist of the following members or their designate:

- (a) A Councillor (Chairperson),
- (b) Chief Administrative Officer,
- (c) Director of Engineering,
- (d) Chief Constable,
- (e) Fire Chief,
- (f) "Emergency Social Services Director",
- (g) "Municipal Emergency Planning Coordinator",
- (h) Such other members that may be appointed by the "local authority".

3.3 Subject to the approval of the "local authority" the Emergency Planning Committee may:

- (a) Negotiate agreements with other municipalities or governments for the purpose of mutual aid or for the formation of joint organizations.
- (b) Negotiate with individuals, bodies, corporations or agencies other than government for the employment of their members within the emergency program according to their qualifications.
- (c) Make, and amend, rules for regulating its own practices and procedures.

3.4 There shall be an Emergency Operations Control Group which will be responsible for the administration of the "Delta emergency program" during an "emergency" or "disaster" and shall consist of the following members or their designate:

- (a) "Mayor",
- (b) Chief Administrative Officer,
- (c) Chief Constable,
- (d) Fire Chief,
- (e) Director of Engineering,
- (f) Medical Health Officer,
- (g) Paramedic Chief, B.C. Ambulance,
- (h) Delta Hospital Municipal Emergency Planning Coordinator,
- (i) "Emergency Social Services Director",
- (j) "Municipal Emergency Planning Coordinator",
- (k) "Municipal Public Information Officer".

3.5 The Emergency Planning Committee shall be responsible for the submission of estimates of expenditures to the "local authority" for the cost of maintenance and operation of the "Delta emergency program" for each year.

- 3.6 There shall be prepared an emergency plan. This "Delta emergency program" shall provide a general direction and framework covering prevention, preparedness, response and recovery programs within which Municipal Officials can formulate roles and responsibilities to deal with major "emergencies" and "disasters". Minor amendments, such as names, addresses and telephone numbers, may be approved by the "Municipal Emergency Planning Coordinator".

SECTION 4 - DUTIES AND RESPONSIBILITIES

- 4.1 In the event of an "emergency" or "disaster" or a "declaration of a state of local emergency", the "local authority" may authorize the expenditure of special funds to meet the exigencies of the situation.
- 4.2 The "Emergency Planning Committee" shall be responsible for the preparation, annual review and updating of the "Delta emergency program".
- 4.3 The "Emergency Operations Control Group", during an "emergency" or "disaster" shall be responsible to coordinate and direct the overall operations undertaken by the "Municipality" respecting preparation for, response to and recovery from "emergencies" and "disasters".
- 4.4 Heads of department/services detailed in the "Delta emergency program" shall prepare detailed departmental roles, responsibilities and procedures containing information and direction specific to their departments/services. These will be supplementary to that contained in the "Delta emergency program".
- 4.5 The "Municipal Emergency Planning Coordinator" shall:
- (a) Coordinate all operations with the "Emergency Operating Centre" (as defined in the "Delta emergency program") during an "emergency" or "disaster", including scheduling of regular briefings to the members of the "Emergency Operations Control Group", respecting, response to and recovery from "emergencies" and "disasters".
 - (b) Under a declared State of Emergency, act as the liaison between the Director or such other person as the Minister may appoint under Section 10(2) of the Emergency Program Act, S.B.C. 1993 C.41 and the "local authority" for the coordination and implementation of necessary plans or "Delta emergency program".
 - (c) Have the authority, whether or not there has been a "declaration of a state of local emergency", to cause the "Delta emergency program" to be implemented if, in the opinion of the "Municipal Emergency Planning Coordinator", an "emergency" exists or appears imminent or a "disaster" has occurred or threatens in:

MAYOR'S MESSAGE

Delta is particularly fortunate in having a spectacular location in the Lower Mainland of British Columbia and a diversity of urban, suburban and rural environments that have attracted a progressive and vibrant population.

Our Municipality has a robust economy and is well served by road, rail, air and marine transportation systems.

However, we must all recognize that the fabric of our society is susceptible to a variety of natural and man-made hazards and associated risks which, if they occur, can have significant impacts on the health and well being of people, property, the environment and our economy.

The municipality is continually assessing its vulnerability and has embraced a program of emergency management to ensure that mitigation, preparedness, response and recovery strategies are available to our community.

The most important element in our Municipal approach is the formation of an Emergency Planning Committee chaired by a member of Council and the appointment of an Emergency Coordinator and an Emergency Social Services Director. The Committee, in conjunction with Municipal staff in each department and emergency team volunteers, have developed this Delta Emergency Plan for response to and recovery from major emergencies and disasters.

The Plan is in two parts: an Activation and Action Section and a Responsibilities and Resources Section supported by detailed annexes and appendices.

I would encourage all Municipal staff to become familiar with the objectives of the Plan and those employees who have specific emergency response and recovery roles to enthusiastically participate in exercising and updating the Plan. In this way we can assure residents of Delta that we take seriously our responsibilities for emergency preparedness.

Mayor Beth Johnson

RESPONSE PLANS

Have what objectives?

PLAN FORMAT

What are five important guidelines that govern plan format?

| | | |
|------------------------------|------------------------|----------------|
| Agency District of Coquitlam | | |
| Location | Coquitlam | Telephone |
| Coordinator | Robert Lee | 939-6421 |
| Name of the plan | Disaster Response Plan | Fax |
| Focus | Response Plan | 939-2426 |
| | Copy # | Date issued |
| | | September 1988 |
| | | Last update |
| | | October 1990 |

Purpose
 To outline preparedness and response actions to be taken by the municipality in situations which have drastic effects on property, and the health, safety and welfare of the community (Civil Disasters)

Activation Methodology
 Disaster reports most commonly flow to police or fire services that assumes control on the disaster site. The On-Scene Controller (OSC) evaluate the character and magnitude of the disaster and initiate the Disaster Response Alerting Procedures. The emergency Planning Co-ordinator should be contacted to advise on the Coquitlam municipal resources required to respond and verify that the response includes all concern companies, groups, persons, etc. The co-ordinator would activate the Emergency Committee and the Municipal Response Group if necessary. (Interesting Chart: Disaster Response Alerting Procedure)

Responsibilities

| | |
|----------------------------------|--------------------------------|
| Primary Responsibilities: | |
| Mayor | Emergency Information Dir. |
| Municipal Manager | Emergency Social Services Dir. |
| Coquitlam Detachment RCMP | Emergency Health Dir. |
| Fire Chief | Municipal Clerk |
| Emergency Planning Co-ordinator | Permit and Licence Dir. |
| Municipal Engineer | Emergency Communications Dir. |
| Internal Support Group: | |
| Municipal Treasurer | Personnel Dir. |

| | |
|--------------------------------------|--------------------------|
| Emergency Logistic Dir. | |
| External Support Group: | |
| Provincial Emergency Program | Coq. Amator Radio Club |
| Provincial Emergency Health Services | BC Telephone Company |
| Hospitals | BC Hydro & Power auth. |
| BC Coroner Service | Canadian Pacific Rail. |
| School District #43 | Provincial Gov. Agencies |
| Canda Employment Centre | Federal Gov. Agencies |
| Coquitlam Search and Rescue | Emergency Social Servi. |

- Powers**
1. Emergency Program Act no. 1, January 1985 RSBC 1960-255-218 (3)
 2. Coquitlam Emergency Program Bylaw No. 375, 1974

- Policies**
- Emergency Communications and 5 requirements (p.61)
 - Mediums for Warning notice to Emergency responders and public (p.61)
 - Media Policy (p.62)
 - Required Reporting Policy (p.70)

- Agreements**
- Royal Columbian and Eagle Ridge Hospital
 - Riverview Hospital
 - School District #43
 - Coquitlam Amateur Radio Club
 - BC Telephone Company
 - Emergency Social Services

Categories of the Plan

| | |
|----------------------------|----------------------------------|
| Organization | Primary Responsibility |
| Internal Support Group | External Support Group |
| Dangerous Goods | Emergency Social Services |
| Emergency Operation Centre | Communications disaster response |
| Transport | Evacuation |

| | |
|-----------------------------|----------------------|
| Floods | Volcanic Ash Fallout |
| Emergency Telephone Numbers | |

- Other Documents**
- Emergency Traffic Control
 - Emergency Response Plan

- Emergency Communications**
- Emergency Information Director
 - Emergency Communications Director
 - Communications Operatinf Staff
 - Communications for EOC
 - Communications During Disaster response
 - Media Policy

ACTIVATION

ACTIONS

ACTIVITIES

ROLES

RESPONSIBILITIES

RESOURCES

ANNEXES

APPENDICES

HAZARD

"Hazard" means a physical situation [or event] which threatens the life and safety of people or damage to property.

Potential Disaster

avalanche
blizzard or massive snowstorm
chemical contamination/spill
critical waste disposal problem
dam break
drought
earthquake
electrical blackout
epidemic
flash flood
forest/brush fire
freezing rain storm
hurricane
major frost and freeze
major gas main break
major hail storm
major industrial explosion
major water main break
massive automobile wreck
meteorite fall
mine disaster
mudslide/landslide
nearby ship disaster
oil spill
pipeline explosion
plane crash in community
radiation fallout
river flood
sand/dust storm
severe fog
severe smog
tidal wave
tornado
train derailment
volcanic eruption/fallout
water pollution
water shortage

RISK

"Risk" means the probability [or likelihood] of a specified event occurring in a specified area or unspecified circumstances. Risk is expressed as a frequency or a probability.



The Disaster Preparedness Resources Centre
University of British Columbia

British Columbia
Hazard, Risk and Vulnerability Analysis

by
Laurie Pearce

with
Henry Hightower
Barry Konkin
Sophie Megalos
James Pernu

Prepared by

Disaster Preparedness Resources Centre
The University of British Columbia

for

The Provincial Emergency Program

June 1993

Volume 1

VULNERABILITY

"Vulnerability" identifies the people or property which would be adversely affected by a hazard.

DECLARATION

"declaration of a state of local emergency" means a declaration of a local authority or the head of a local authority under section 12 (1).

(coat of arms)

MUNICIPAL, DISTRICT, OR CITY LETTERHEAD

DECLARATION OF A STATE OF LOCAL EMERGENCY

I (we) hereby Declare, under the authority of the Emergency Program Act, (S.B.C. 1993, Part 3 c.41) Section 12, and the Municipal Emergency Program ByLaw No., 1994 of [municipality, electoral area, national park or district], B.C. Section [...], that a State of Local Emergency exists in the [municipality, electoral area, national park or district], of British Columbia in response to [...the extensive damage..] and [... risk to human life and safety..] as result of [... an earthquake with epicentre at (lats and longs) [a flood occurring in theRiver] which occurred on [date] or is imminent. Temporary emergency powers to deal with this disaster are now deemed to be required.

The geographical area affected by the disaster, and to which this Declaration applies, is defined as thearea of (as per attached map).

The area includes

For the duration of this Declaration, the Emergency Program ByLaw of [municipality, electoral area, national park or district], B.C. and the Emergency Program Act will prevail where they conflict with any other bylaw, Act or regulation in force.

Under Section 12(3) of the provincial Act, and Section [...] of the municipal ByLaw, the [municipality, electoral area, national park or district], B.C. herewith advises the Attorney General of the Province of British Columbia and the population within the affected area that a local State of Emergency now exists.

This order will remain in force from [date] to [(7 days from) date], at which point the need for renewal or cancellation will be reviewed.

xxxxxxxxxxxxxxxx, Mayor (by Order) Time _____ Date _____
or Acting Mayor (by Order)
or members of Council (by Resolution or Bylaw)

PLANNING COMMITTEE

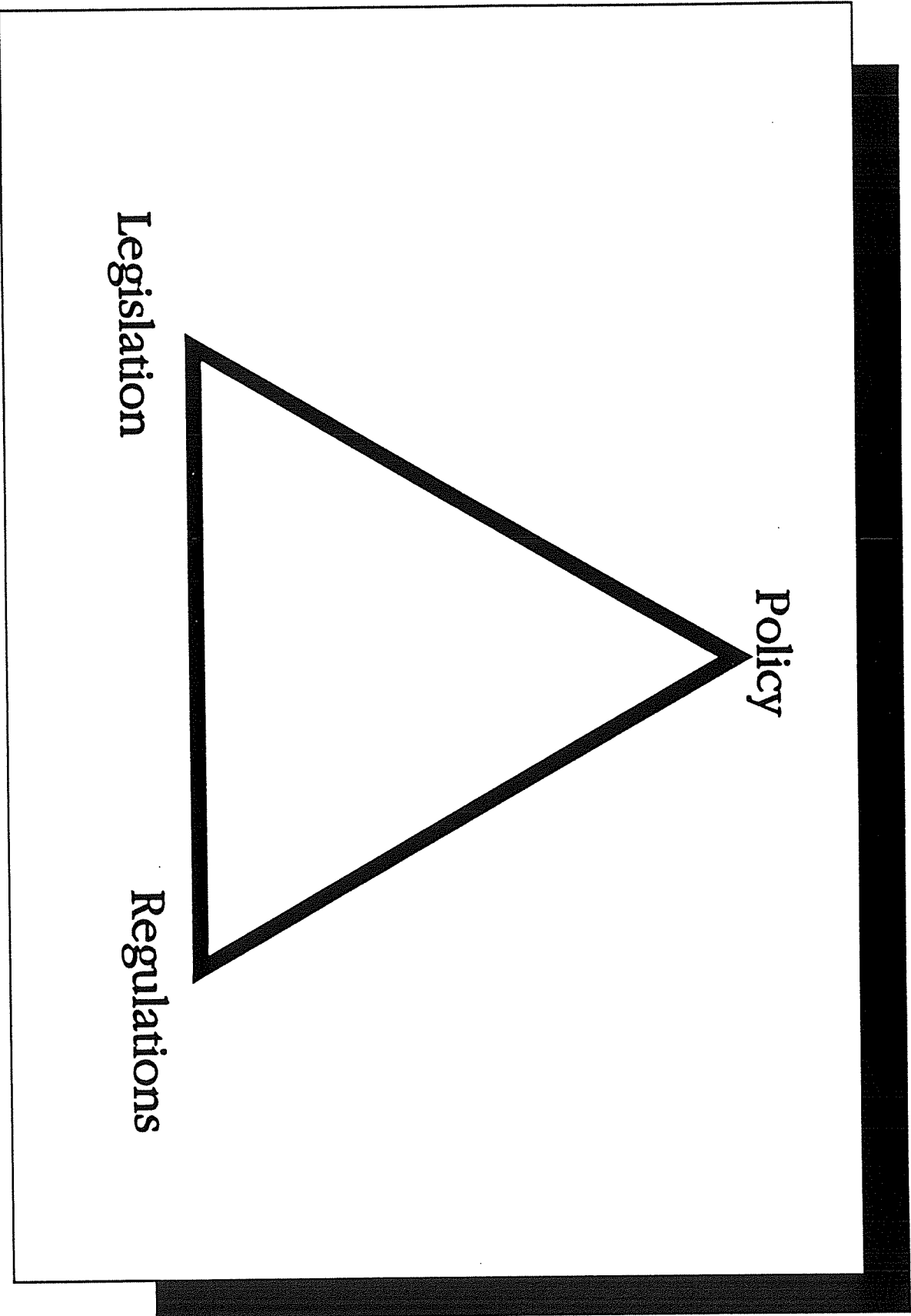
"Planning Committee" means that committee composed of planning staff from local authority's technical or functional departments which prepares local authorities emergency preparedness, response and recovery plans and procedures.

PRE PLANS

What are pre plans for emergency management?

Give five examples

*Emergency
Legislation*



Certified correct as passed Third Reading on the 20th day of July,
1993 Ian D. Izard, Law Clerk.

ATTORNEY GENERAL.

BILL 38 - 1993
EMERGENCY PROGRAM ACT

Contents

PART 1

INTERPRETATION AND APPLICATION

Section

1. Interpretation

PART 2

ADMINISTRATION

2. Provincial Emergency Program
3. Committees
4. Powers and duties of minister
5. Ministerial orders
6. Local authority emergency organization

PART 3

EMERGENCIES, DISASTERS AND DECLARED EMERGENCIES

Division 1 - Emergencies and Disasters

7. Implementation of Provincial emergency plans
8. Implementation of local emergency plans

**Division 2 - State of Emergency Declared by the
Minister or the Lieutenant Governor in Council**

9. Declaration of state of emergency
10. Powers of minister in declared state of emergency
11. Cancellation of declaration of state of emergency

Division 3 - State of Local Emergency

12. Declaration of state of local emergency
13. Powers of local authority in declared state of local emergency

Local authority emergency organization

- 6.** (1) Subject to sections 8 (2), 13 (2) and 14 (3), a local authority is at all times responsible for the direction and control of the local authority's emergency response.
- (2) A local authority must prepare or cause to be prepared local emergency plans respecting preparation for, response to and recovery from emergencies and disasters.
- (3) A local authority for a municipality or an electoral area must, for the municipality or electoral area for which it has responsibility, establish and maintain an emergency management organization to develop and implement emergency plans and other preparedness, response and recovery measures for emergencies and disasters and may
- (a) appoint committees the local authority considers necessary or desirable to advise and assist the local authority, and
- (b) appoint a coordinator for the emergency management organization.
- (4) A local authority may, in writing, delegate any of its powers and duties under this Act to the committee, emergency management organization or coordinator referred to in subsection (3) except the power to make a declaration of a state of local emergency.

PART 3

EMERGENCIES, DISASTERS AND DECLARED EMERGENCIES

Division 1 - Emergencies and Disasters

Implementation of Provincial emergency plans

- 7.** The minister or a person designated in a Provincial emergency plan may, whether or not a state of emergency has been declared under section 9 (1), cause a Provincial emergency plan to be implemented if, in the opinion of the minister or the designated person, an emergency exists or appears imminent or a disaster has occurred or threatens.

Implementation of local emergency plans

- 8.** (1) A local authority or a person designated in the local authority's local emergency plan may, whether or not a state of local emergency has been declared under section 12 (1), cause the plan to be implemented if, in the opinion of the local authority or the designated person, an emergency exists or appears imminent or a disaster has occurred or threatens in
- (a) the jurisdictional area for which the local authority has responsibility, or
- (b) any other municipality or electoral area if the local authority having responsibility for that other jurisdictional area has requested assistance.
- (2) If a Provincial emergency plan has been implemented under section 7, a local emergency plan may be implemented or its implementation may be continued under subsection (1) of this section if and to the extent that the local emergency plan is not in conflict with the Provincial emergency plan.

REGULATIONS

Local Authority must:

- assign [identify] the executive means by which local authority provides guidance and direction to local authority's emergency measures organization.
- conduct and maintain an appraisal to identify hazards, analyze risk and determine vulnerability.
- create an organization to prepare for, respond to and recover from emergencies.
- prepare and maintain an emergency plan which addresses:
 - . preparedness measures
 - annual plan review
 - training program for all emergency response staff and functional departments.
 - exercise program for all emergency response staff and functional departments.
 - . response measures:
 - identify internal and external emergency response resources, including, but not limited to, personnel, equipment, facilities, infrastructure, and fiscal resources.
 - notification procedures.
 - activation procedures.

. recovery measures

- provision of food, clothing, shelter and transportation for people from both internal and external sources.

- restoration of essential services.

Local Authority may:

- . incorporate in emergency plans, the committed or confirmed assistance and resources of other government ministries, crown corporations and agencies, and other persons including business and industry.

- . make mutual aid agreements with other local authorities.

- . create committees to advise and assist in emergency matters.

Such committees may include but are not limited to:

- Executive Committee
- Planning Committee
- Volunteer Support
- Social Service and Housing
- Health

- . conduct public awareness training or training and exercises for:

- individuals and families
- neighbourhoods
- businesses
- other corporate entities within the local authority's jurisdictional area.

The Minister (PEP) may:

- . require the submission of a local authority's appraisal of hazard, risk and vulnerability

- . require the submission of local authority's emergency plan, reviews and updates, and training and exercising schedule and programs.

- . require the submission of a local authority emergency measures bylaw or resolution.

- . make grants to, or participate in, cost-shared programs or other financial or resource-based initiatives with local authority based on (related to) local authority's compliance/completion of the above-noted three criteria.



DELEGATION ORDER

EMERGENCY PROGRAM ACT

(S.B.C. 1993, C.41)

GENERAL

Government is responsible for an emergency management system incorporating preparedness, response and recovery measures to minimize human suffering and limit property damage in emergencies and disasters. The development of government's emergency management strategies and plans is coordinated by the Provincial Emergency Program.

Prompt coordination of government's emergency preparedness, response and recovery measures is necessary to ensure public safety.

DELEGATION

To enable the above-noted requirements and as authorized by section 4 (2) (i) of the Emergency Program Act (S.B.C. 1993, C.41), the following powers and duties of the Act are hereby delegated to the Director of the Provincial Emergency Program:

- (a) the powers and duties set out in sections 4(2)(a) to (d) and (f) to (h), 5(a), (c) and (d), 7, 10(1)(a), (b) and (d) to (l), 16 and 20(2);
- (b) the power to appoint committees to advise or assist the Director under section 3 of the Act.

Signed this 7th day of December, 1993

Colin Gabelmann
Attorney General
Province of British Columbia

PREPAREDNESS PLANS

Have what objectives?

STANDARD OF CARE

DUTY OF CARE

DUE DILIGENCE

MUNICIPAL EMERGENCY MANAGEMENT PROGRAMS

1. PEN Program
2. Publications Program
3. Emergency Preparedness
Week
4. Exhibit Program
5. Business Awareness
Program
6. School Programs
7. Hospitals & Health
Facility Program

MUNICIPAL EMERGENCY MANAGEMENT PROGRAMS CONT'D.

8. Municipal Building Safety Program
9. All Hazards Analysis Program
10. Internal Consultation Program
11. ESS Program
12. PDA Program
13. Communications Familiarization Program

